

EDGAR NEXT TIPSHEET

How to Delegate EDGAR Filing Authority

An **Account Administrator** for a filer that is enrolled in EDGAR Next can delegate filing authority to another EDGAR account (a delegated entity), which may be a filing agent, law firm, broker-dealer, or other third party filing agent with an EDGAR account by following these steps:

Note: Entities seeking to delegate will only be able to do so once both of their account administrators have accepted.

- Log in to the <u>EDGAR Filer Management site</u> with your *Login.gov* credentials
- 2. Under MY ACCOUNTS, select the checkbox next to each filer that will delegate filing authority
- 3. Click the Bulk actions drop-down menu
- 4. Select Add delegation from the menu
- Enter the delegated entity's CIK; For SRZ, the CIK is <u>0000902664</u>
- 6. Confirm the details of the delegated entity
- 7. Click DELEGATE
- 8. Confirm by clicking YES, DELEGATE

Filer M	lanageme	ent							
							510	N OUT	
John Doe							SHOW NOTIFICATIONS		
Contact information:	no contact l	nformation ava	llable				Edit my inf	ormation	
- MY ACCOU	INTS								
Filter by									
Filer name ↑	Filer CIK	Role(s)	Invite date 3	Accept date 3	Confirmation due date	Allow delegation request	Auto accept delegation	Actions	
Management Co.LLC	000000013	Account Administrator	03/14/2025	03/14/2025	12/31/2025	Yes	Yes		
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Bulk actions	-								
Unselect all									
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Delegate a	uthorit	ty to fil	e					×	
To delegate authority Only delegate to If the filer's acc to make filings You may cancel the cancellation For more inform Delegated filer(s): f Enter your delegate	y to file on yo o a filer with ount adminis on your EDG I the delegat for it to be mation on del Filer Name L ad entity's Cl	bur behalf to which you ha strator accept AR account. ion at any tim effective. legation, see .LP - CIK 000 K or Name	another filer, ave an existi is the invitati ne by selecti EDGAR Nex 10123123	, enter the C ng agreeme on, the filer ng "Cancel d 社び on SEC	IK number or name nt to file on EDGAR will become your d delegation." The de .gov.	e of that filer t on your bel elegated entit	below. half. ity and will be y need not ac	e able ccept	
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Name		Schulte R	oth & Zabel	LLP					
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City		NEW YOR	RK						
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Zip code		10022				_			
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Additional Information:

- A message in a green box will display on the top right of the screen indicating that the delegation was successful, and the pending invite will be visible on the filer's dashboard.
- After completing the delegation, you should notify your SRZ attorney or other contact to confirm that the delegation is accepted.



• A delegated entity and its authorized users will be able to make EDGAR filings on behalf of the filer but will not otherwise have access to manage the filer's account.

Please contact your SRZ attorney or other contact if you have any questions.