

# How to Delegate EDGAR Filing Authority

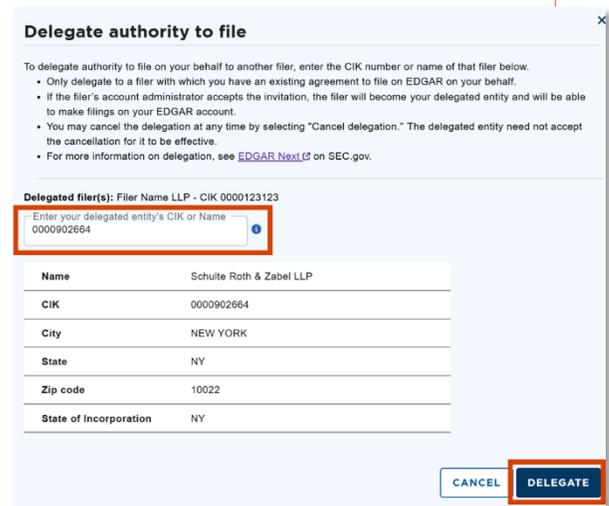
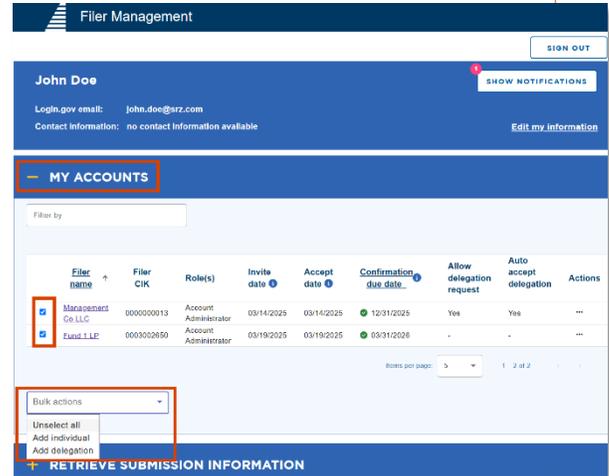
An **Account Administrator** for a filer that is enrolled in EDGAR Next can delegate filing authority to another EDGAR account (a delegated entity), which may be a filing agent, law firm, broker-dealer, or other third party filing agent with an EDGAR account by following these steps:

*Note: Entities seeking to delegate will only be able to do so once both of their account administrators have accepted.*

1. Log in to the **EDGAR Filer Management site** with your *Login.gov* credentials
2. Under **MY ACCOUNTS**, select the checkbox next to each filer that will delegate filing authority
3. Click the **Bulk actions** drop-down menu
4. Select **Add delegation** from the menu
5. Enter the delegated entity's CIK;  
For SRZ, the CIK is **0000902664**
6. Confirm the details of the delegated entity
7. Click **DELEGATE**
8. Confirm by clicking **YES, DELEGATE**

### Additional Information:

- A message in a green box will display on the top right of the screen indicating that the delegation was successful, and the pending invite will be visible on the filer's dashboard.
- After completing the delegation, you should notify your SRZ attorney or other contact to confirm that the delegation is accepted.





- A delegated entity and its authorized users will be able to make EDGAR filings on behalf of the filer but will not otherwise have access to manage the filer's account.

*Please contact your SRZ attorney or other contact if you have any questions.*